

**MONTHLY BOARD MEETING MINUTES HELD BY THE BOARD OF TRUSTEES
OF THE VILLAGE OF RIVERVIEW, ST. LOUIS COUNTY, MISSOURI,
HELD ON THURSDAY, NOVEMBER 17, 2011**

BE IT REMEMBERED THAT the Board of Trustees of the Village of Riverview, St. Louis County, Missouri, met at city Hall, 9699 Lilac Drive at 7:00 pm on November 17, 2011.

At the time and place upon roll being called, there were found to be present the following named officers and members of the Board:

Trustee Howard Pierce	Present
Trustee Craig W. Boehmer	Present
Trustee Phyllis Paro	Present
Trustee Bruce Stocker	Present
Chairman Steve Paro	Present

Village Attorney Christopher Graville and Village Clerk Madonna Forrest were also present.

CITIZENS' COMMENTS, SUGGESTIONS, AND PETITIONS:

Gloria Bruzaitis, 9734 Diamond: She complained that the church on Diamond Drive does not clean their yard regarding leaves. Is there an ordinance requiring property owners to clean up their leaves? Attorney Graville did not think that the Property Maintenance code regarding trash and debris applied to leaves. He will check to be certain.

He added that the notification letters to the trash haulers had been mailed. We now need to wait two years. We have one year before the deadline to determine if we still wish to go ahead with bidding for a single trash hauler. He noted that extra costs incurred by the Village to administer this program would need to be considered. The Village can enter into a contract to have the trash hauler administer the program; however, this raises the monthly fee to the residents.

The Village would typically request bids for the trash service, yard waste service, and recycling services. The Village would be liable for the bill if residents do not pay.

MINUTES OF THE MONTHLY MEETINGS:

A motion was made by Trustee Craig Boehmer and seconded by Trustee Howard Pierce to dispense with the reading of the minutes of the monthly board meeting of October 27, 2011 and approve them as submitted. All trustees voted in the affirmative, and the motion carried.

A motion was made by Trustee Craig Boehmer and seconded by Trustee Howard Pierce to approve the closed meeting minutes of October 27, 2011 as submitted. All trustees voted in the affirmative, and the motion carried.

A motion was made by Trustee Craig Boehmer and seconded by Trustee Phyllis Paro to dispense with the reading of the special open meeting minutes of November 7, 2011 and approve them as submitted. All trustees voted in the affirmative, and the motion carried.

A motion was made by Trustee Craig Boehmer and seconded by Trustee Howard Pierce to approve the closed meeting minutes of November 7, 2011, as submitted. All trustees voted in the affirmative, and the motion carried.

MONTHLY REPORTS:

Finance Liaison's Report (Treasurer's Report): A motion was made by Trustee Phyllis Paro and seconded by Trustee Howard Pierce to accept the treasurer's report as read. All trustees voted in the affirmative, and the motion carried.

Public Works Liaison's Report: Trustee Howard Pierce reported that the Street Department picked up litter 10 times, removed garbage 4 times, emptied trash bins 4 times, maintained 22 Riverview properties, maintained 10 vacant properties, cut brush at 2 locations, cleaned City Hall once, removed signs and trash cans from the future sight of Old Elementary Park, and did branch pickup for 23 residents.

Police Liaison's Report: Trustee Bruce Stocker reported that the Police Department made 9 adult arrests, made 1 juvenile arrest, wrote 256 tickets, responded to 651 calls for service, wrote 109 reports, and drove 6,079 miles.

Zoning and Building Liaison's Report: Trustee Phyllis Paro reported that the building commissioner inspected 13 houses and 2 apartments. He issued 10 codes of compliance and 5 codes of non-compliance on the houses and apartments. He issued 3 building permits. He issued 1 warning and 5 summonses. He did 1 roofing/framing inspection, posted 2 stop work signs, and posted 10 notices.

Health Commissioner's Report: Trustee Phyllis Paro reported that the inspector did not send any letters for trash, limbs, debris or grass. He issued 2 summonses for trash and 2 summonses for grass.

Street Commissioner's Report: Nothing to report.

Deputy Building Inspector's Report: Nothing to report.

Chairman's Report: Nothing to report.

Clerk's Report: Nothing to report.

Attorney's Report: Nothing to report.

UNFINISHED BUSINESS:

The updated figures for the property and casualty insurance were again reviewed. The itemized figures were included and will not increase the cost by the \$1000 as previously thought. It will only raise the cost approximately \$571. A motion was made by Trustee Howard Pierce and seconded by Trustee Craig Boehmer to accept the updated figures as submitted by Crane Agency on behalf of Traveler's Insurance. By roll call vote:

Trustee Bruce Stocker	Aye
Trustee Howard Pierce	Aye
Trustee Craig Boehmer	Aye

Trustee Phyllis Paro	Aye
Chairman Steve Paro	Aye

The motion carried. The property and casualty insurance will be accepted at the revised rate as shown on the policy.

NEW BUSINESS:

Candy for Santa Claus' Visit: Santa will be touring the Village on December 11, 2011. Trustee Phyllis stated that she could purchase large candy canes for \$0.69 each or individual M & M packets for \$0.56 each. She said that whatever of the M&Ms did not get used could be returned to Sam's. The approximate cost for the candy canes would be \$207. The cost for the M&Ms would be \$168. She tried to avoid nut products and go with something that would be appropriate for small children.

It was also suggested that we could purchase small candy canes along with the M&Ms. A motion was made by Trustee Bruce Stocker and seconded by Trustee Craig Boehmer to purchase the small packets of M&Ms along with a small candy cane for the children. All trustees voted in the affirmative, and the motion carried. Trustee Phyllis Paro and Trustee Howard Pierce will make the appropriate purchases.

Employees Holiday Party: Trustee Phyllis Paro suggested not buying a meat tray again this year. Several people were not pleased with the tray from last year. She said that she can purchase several varieties of meats and prepare a tray herself for less money. She will purchase the bread from Sam's. It will be a potluck dinner; anyone who attends will bring a dish. Chairman Steve Paro stated that he will bring beer, soda, and cake.

December 17, 2011 at 6:00 pm was agreed upon by the trustees as the date and time for the party.

Change Order #1-Park Benches: SWT Design submitted this change order as the work and cost for the benches had been omitted from the original bid packet. The additional cost for two benches and pads will be \$3,900. This will include the concrete pads, the benches, and securing the benches to the pads. A motion was made by Trustee Craig Boehmer and seconded by Trustee Bruce Stocker to accept this change order as submitted. By roll call vote:

Trustee Bruce Stocker	Aye
Trustee Craig Boehmer	Aye
Trustee Phyllis Paro	Aye
Trustee Howard Pierce	Aye
Chairman Steve Paro	Aye

All trustees voted in the affirmative, and the motion carried. The change order was accepted as submitted by SWT Design.

Renewal of Health Coverage: The health insurance policy must be renewed by December 1, 2011 for the upcoming year. The Village received bids from three companies with two options from two of the companies. All figures submitted will be changed slightly as one employee included his spouse on his application. Spouses are not covered by the Village.

Group Health Plan submitted a monthly cost of \$9,241.25. This was the only option they submitted.

Anthem Blue Cross/Blue Shield is the present insurer. They submitted a low option and a high option for the coming year. Their low option represents a 4.4% increase from \$2,979.22 to \$3,111.05 monthly. This would be for the two employees who chose the low option. Their high option represents a 4.5% increase from \$7,512.37 to \$7,846.73 monthly. This would be for all the other employees who chose the high option. These are the monthly figures for the same coverage as presently in effect.

United Health Care submitted a monthly cost of \$2,005.95 for the low option for the two employees choosing this option. They submitted a monthly cost of \$6,412.41 for the high option for everyone else. These are, likewise, monthly figures for roughly the same coverage provided by Anthem BC/BS.

Anthem Blue Cross Blue Shield	\$10,957.78 monthly
United Health Care	\$ 8,418.36 monthly
Group Health Plan	\$ 9,241.25 monthly

The UHC coverage provides a substantial saving to the Village. This savings is possible as they are offering very competitive pricing for new clients right now and because we presently have no claims with them.

A motion was made by Trustee Craig Boehmer and seconded by Trustee Howard Pierce to accept the bid from United Health Care for the coming year. All trustees voted in the affirmative, and the motion carried. The Village will accept the health care coverage bid from United Health Care using the high option for those employees who presently have the high option and the low option for those employees who presently have the low option.

MISCELLANEOUS BUSINESS:

Trustee Bruce Stocker asked if any repair work is planned for the section of St. Cyr under the railroad bridge. Trustee Howard Pierce replied that they asked Tramar Contracting about this. Tramar suggested a solution not previously considered. However, nothing is currently being done until we have the results on the cost of the audit.

MOTION TO PAY BILLS:

A motion was made by Trustee Phyllis Paro and seconded by Trustee Craig Boehmer to pay all the bills for November 2011. All trustees voted in the affirmative, and the motion carried.

REPORT OF SALARY OR PERSONNEL CHANGES:

Nothing to report

MOTION TO HAVE A CLOSED MEETING:

No closed meeting was necessary.

ADJOURNMENT:

A motion was made by Trustee Howard Pierce and seconded by Trustee Craig Boehmer to adjourn the meeting. All trustees voted in the affirmative, and the motion carried. The meeting was adjourned at approximately 7:45 pm.

Copies of all legislation considered by the Board of Trustees at this meeting were available for inspection by the public prior to the time such legislation was considered by the Board of Trustees.

Respectfully submitted,

Steve Paro, Chairman

ATTEST:

Madonna Forrest, Village Clerk