

**MONTHLY BOARD MEETING MINUTES HELD BY THE BOARD OF TRUSTEES OF
THE VILLAGE OF RIVERVIEW, ST. LOUIS COUNTY, MISSOURI, HELD ON
THURSDAY, SEPTEMBER 22, 2011.**

BE IT REMEMBERED THAT the Board of Trustees of the Village of Riverview, St. Louis County, Missouri, met at City Hall, 9699 Lilac Drive at 7:00 p.m. on September 22, 2011.

At this time and place upon roll being called, there were found to be present the following named officers and members of the Board:

Trustee Howard Pierce	Present
Trustee Craig W. Boehmer	Present
Trustee Phyllis Paro	Present
Trustee Bruce Stocker	Present
Chairman Steve Paro	Present

Village Attorney Christopher Graville and Village Clerk Madonna Forrest were also present.

SWT PRESENTATION OF BIDS FOR PARK

Mr. Jay Wohlschlaeger of SWT Design reported that they had received five bids for the park work at Old Elementary Park. The bids were opened at their offices on September 1, 2011. Four of the five bids were within the acceptable amounts. Tramar Contracting was the lowest bid with \$163,500. The other four low bids were in line with this one. Mr. Wohlschlaeger reported that SWT Design has never worked with Tramar before. They contacted Webster Groves and Cottleville as these municipalities were mentioned as references by Tramar. Tramar received good references from these municipalities. Mr. Wohlschlaeger added that Tramar is familiar with the government funding process. SWT Design feels confident in recommending Tramar for this job.

Mr. Wohlschlaeger checked with St. Louis County, who said that everything up to this point has been completed. He will have a pre-construction meeting with Tramar once they are under contract. The Board of Trustees will need to enter into an agreement with Tramar for this work.

Mr. Wohlschlaeger mentioned that the park grant had been for \$137,950. Of that about \$12,000 had been for design. Included in this was two years of CDBG money for 2010 and 2011. He did also mention that in the grant application the Village had committed general funds toward this project.

Attorney Graville asked Mr. Wohlschlaeger if the trustees needed to vote tonight to accept the desired bid. The answer was yes. Mr. Wohlschlaeger will notify Tramar if they are the accepted bid. They can probably begin work in a couple weeks, possibly just after the groundbreaking. The project should take about 90 days to complete. He added that Tramar would need to speak with Village officials about where they can park trailers and vehicles and where they can store materials.

Following this discussion, a motion was made by Trustee Phyllis Paro and seconded by Trustee Craig Boehmer to accept the bid from Tramar Contracting in the amount of \$163,500 for Phase I of the park project. By roll call vote:

Monthly Board Meeting 9-22-11

Trustee Howard Pierce	Aye
Trustee Bruce Stocker	Aye
Trustee Phyllis Paro	Aye
Trustee Craig Boehmer	Aye
Chairman Steve Paro	Aye

All trustees voted in the affirmative, and the motion carried. The bid from Tramar Contracting for \$163,500 was accepted.

CITIZENS' COMMENTS, SUGGESTIONS, AND PETITIONS:

Julie Stone, 269 Habecking. Mr. Stone asked about the procedure for obtaining a permit to keep chickens. She will have 5 to 8 chickens. She already has a chicken coop. Attorney Graville stated that we do not presently have a permit form prepared. He suggested that she send a letter to City Hall with all the specifics regarding the chickens and the chicken coop. We will then look at the information and proceed from there.

Lynda Foster, 10063 Northgate. Ms. Foster complained that the figures for the tax rates had not been posted with the agenda. She asked where the \$100,000 from the closed CD was. She complained that the summary sheet on the treasurer's report was missing. She reported that five years ago she had complained about several properties, and they still look bad. She stated that the grass at two properties on Chambers needs to be cut. She would like the speed limit on her street dropped as buses are going by much too quickly. She complained that she cannot find out who worked in City Hall from 12:00 pm to 5:00 pm on August 5, 2011, when City Hall had apparently been closed.

Gloria Bruzaitis, 9734 Diamond. She asked if the Village could contract with one trash hauler in an effort to keep residents' costs lower. Attorney Graville explained that if we wish to do this, we must give a 3 to 5 year notice to all haulers presently doing business within the Village limits. We will place this on the next meeting agenda, and Mr. Graville will draft a letter to be sent to the trash haulers.

MINUTES OF THE MONTHLY MEETINGS:

A motion was made by Trustee Craig Boehmer and seconded by Trustee Phyllis Paro to dispense with the reading of the special open meeting minutes of August 25, 2011 and approve them as submitted. All trustees voted in the affirmative; the motion carried.

A motion was made by Trustee Craig Boehmer and seconded by Trustee Phyllis Paro to dispense with the reading of the monthly board meeting minutes of August 25, 2011, and approve them as submitted. All trustees voted in the affirmative; the motion carried.

A motion was made by Trustee Craig Boehmer and seconded by Trustee Phyllis Paro to approve the closed meeting minutes of August 25, 2011, as submitted. All trustees voted in the affirmative, the motion carried.

MONTHLY REPORTS:

Finance Liaison's Report (Treasurer's Report): No report was available as the summary page to the treasurer's report had not been prepared. A motion was made by

Trustee Craig Boehmer and seconded by Trustee Phyllis Paro to postpone the treasurer's report for August and read it next month along with the report for September. All trustees voted in the affirmative, and the motion carried. At the October meeting, the reports for July, August, and September will be available.

Public Works Liaison's Report. Trustee Howard Pierce reported that the Street Department picked up litter 18 times, emptied trash bins 12 times, did garbage removal 4 times, maintained 22 Village properties, brush cut back in five locations, cleaned City Hall once, and maintained 10 vacant properties.

Police Liaison's Report. Trustee Bruce Stocker read the report. The Police Department made 18 adult arrests, 3 juvenile arrests, wrote 279 citations, responded to 666 calls for service, wrote 139 reports, and drove 6,846 miles of patrol.

Zoning and Building Liaison's Report. Trustee Phyllis Paro reported that the Building Commissioner inspected 11 houses and 12 apartments and 1 commercial building. He issued 17 Codes of Compliance and 7 Codes of Non-Compliance. He issued 3 building permits. He issued 13 warnings, and 12 summonses. He issued 5 roofing/framing permits, he posted 3 notices, and 1 stop work sign.

Health Commissioner's Report. Letters issued included 2 for trash, 1 for debris, and 10 for grass. One summons was issued for grass.

Street Commissioner's Report. Nothing to report.

Deputy Building Inspector's Report. Nothing to report.

Chairman's Report. Nothing to report.

Clerk's Report. St. Louis County Board of Election Commissioners is only using 39 of the over 440 polling places for the November election. The Village of Riverview is not one of the polling places being used. The park groundbreaking ceremony is scheduled for October 8, 2011, at 10:00 am. A public hearing is scheduled for September 29, 2011 at 6:00 pm regarding the tax rates for 2012. Can Carol Penelton be issued a refund on her park permit? She did not use the park at all.

The trustees stated that if we know for sure she did not use the park, then we can give her a full refund.

Attorney's Report. Attorney Graville stated that he prepared an ordinance relating to a roll back of business license taxes on utilities and amending chapter 600 of the Village municipal code.

UNFINISHED BUSINESS: No unfinished business to discuss.

NEW BUSINESS:

A. BILL 144: AN ORDINANCE AUTHORIZING AMENDMENT OF AN EXISTING CONTRACTUAL AGREEMENT WITH THE COUNTY OF SAINT LOUIS, MISSOURI FOR THE PROVISION OF CODE ENFORCEMENT SERVICES

A motion was made by Trustee Craig Boehmer and seconded by Trustee Phyllis Paro to read Bill 144 by title only a first time. All trustees voted in the affirmative, and the motion carried.

BILL 144: AN ORDINANCE AUTHORIZING AMENDMENT OF AN EXISTING CONTRACTUAL AGREEMENT WITH THE COUNTY OF SAINT LOUIS, MISSOURI FOR THE PROVISION OF CODE ENFORCEMENT SERVICES

A motion was made by Trustee Craig Boehmer and seconded by Trustee Phyllis Paro to read Bill 144 by title only a second time. All trustees voted in the affirmative, and the motion carried.

BILL 144: AN ORDINANCE AUTHORIZING AMENDMENT OF AN EXISTING CONTRACTUAL AGREEMENT WITH THE COUNTY OF SAINT LOUIS, MISSOURI FOR THE PROVISION OF CODE ENFORCEMENT SERVICES

A motion was made by Trustee Craig Boehmer and seconded by Trustee Phyllis Paro to enact Bill 144 as Ordinance 11-20. By roll call vote:

Trustee Howard Pierce	Aye
Trustee Craig Boehmer	Aye
Trustee Phyllis Paro	Aye
Trustee Bruce Stocker	Aye
Chairman Steve Paro	Aye

All trustees voted in the affirmative, and the motion carried. Bill 144 becomes Ordinance 11-20 upon being duly signed by the Chairman and attested by the Village Clerk.

B. BILL 145: AN ORDINANCE MAKING A DETERMINATION PURSUANT TO SECTION 393.275 R.S.MO. PERTAINING TO A ROLL BACK OF BUSINESS LICENSE TAXES ON UTILITIES AND AMENDING CHAPTER 600 OF THE MUNICIPAL CODE BY THE ADDITION OF A NEW SECTION IN ORDER TO CODIFY THE SAME

A motion was made by Trustee Craig Boehmer and seconded by Trustee Phyllis Paro to read Bill 145 by title only a first time. All trustees voted in the affirmative, and the motion carried.

BILL 145: AN ORDINANCE MAKING A DETERMINATION PURSUANT TO SECTION 393.275 R.S.MO. PERTAINING TO A ROLL BACK OF BUSINESS LICENSE TAXES ON UTILITIES AND AMENDING CHAPTER 600 OF THE MUNICIPAL CODE BY THE ADDITION OF A NEW SECTION IN ORDER TO CODIFY THE SAME

A motion was made by Trustee Craig Boehmer and seconded by Trustee Phyllis Paro to read Bill 145 by title only a second time. All trustees voted in the affirmative, and the motion carried.

BILL 145: AN ORDINANCE MAKING A DETERMINATION PURSUANT TO SECTION 393.275 R.S.MO. PERTAINING TO A ROLL BACK OF BUSINESS LICENSE TAXES ON UTILITIES AND AMENDING CHAPTER 600 OF THE

MUNICIPAL CODE BY THE ADDITION OF A NEW SECTION IN ORDER TO
CODIFY THE SAME

A motion was made by Trustee Craig Boehmer and seconded by Trustee Bruce Stocker to enact Bill 145 as Ordinance 11-21. By roll call vote:

Trustee Phyllis Paro	Aye
Trustee Howard Pierce	Aye
Trustee Bruce Stocker	Aye
Trustee Craig Boehmer	Aye
Chairman Steve Paro	Aye

All trustees voted aye. The motion carried. Bill 145 becomes Ordinance 11-21 upon being duly signed by the Chairman and attested by the Village Clerk.

C. Workers Comp Insurance

Mr. Thomas Berra of the Crane Agency has submitted figures for the workers' compensation insurance for the next year (10-4-11 to 10-4-12). The figures submitted for Travelers total \$34,412 per year. The next lowest figure was from Missouri Employers' Mutual for \$35,809. Therefore, the Crane Agency is recommending renewing the policy with Travelers for \$34,412. A motion was made by Trustee Bruce Stocker and seconded by Trustee Phyllis Paro to renew the workers' compensation policy for October 2011 to October 2012 at a cost of \$34,412. By roll call vote:

Trustee Craig Boehmer	Aye
Trustee Howard Pierce	Aye
Trustee Bruce Stocker	Aye
Trustee Phyllis Paro	Aye
Chairman Steve Paro	Aye

All trustees voted in the affirmative. The motion carried. Workers' comp insurance will be with Travelers for the coming year at a cost of \$34,412.

MISCELLANEOUS BUSINESS:

Trustee Bruce Stocker reported that there are still a number of properties that have not been repaired from the tornado of April 2011. He feels we should send letters to the property owners to have them make the necessary repairs. The building inspector has been sending letters to property owners.

Trustee Phyllis Paro stated that the police department building is in need of repair. It needs new siding and guttering. Trustee Pierce replied that the public works director is presently getting bids for this job.

MOTION TO PAY BILLS:

A motion was made by Trustee Craig Boehmer and seconded by Trustee Howard Pierce to pay all the bills for September. All trustees voted in the affirmative, and the motion carried.

REPORT OF SALARY OR PERSONNEL CHANGES:

MOTION TO HAVE A CLOSED MEETING:

A motion was made by Trustee Phyllis Paro and seconded by Trustee Craig Boehmer to have a closed meeting pursuant to Section 610.021 (3), RSMo. By roll call vote:

Trustee Howard Pierce	Aye
Trustee Craig Boehmer	Aye
Trustee Phyllis Paro	Aye
Trustee Bruce Stocker	Aye
Chairman Steve Paro	Aye

All Trustees voted in the affirmative, the motion carried. A Closed meeting will be held immediately following this regular open meeting.

ADJOURNMENT:

A motion was made by Trustee Howard Pierce and seconded by Trustee Craig Boehmer to adjourn the meeting. All trustees voted in the affirmative, and the motion carried. The meeting was adjourned at approximately 7:45 pm.

Copies of all legislation considered by the Board of Trustees at this meeting were available for inspection by the public prior to the time such legislation was considered by the Board of Trustees.

Respectfully Submitted,

Steve Paro, Chairman

ATTEST:

Madonna Forrest, Village Clerk