

**MONTHLY BOARD MEETING MINUTES HELD BY THE BOARD OF TRUSTEES OF THE VILLAGE OF RIVERVIEW, ST. LOUIS COUNTY, MISSOURI, HELD ON THURSDAY, AUGUST 26, 2010.**

**BE IT REMEMBERED THAT** the Board of Trustees of the Village of Riverview, St. Louis County, Missouri, met at City Hall, 9699 Lilac Drive at 7:00 p.m. on August 26, 2010.

At this time and place upon roll being called, there were found to be present the following named officers and members of the Board:

Trustee Howard Pierce	Present
Trustee Craig W. Boehmer	Present
Trustee Phyllis Paro	Present
Trustee Bruce Stocker	Present
Chairman Steve Paro	Present

Village Clerk Megan Asikainen and Village Attorney Christopher Graville were present.

**CITIZENS' COMMENTS, SUGGESTIONS, AND PETITIONS:**

**Hakee Mitchell, ACOPP Organization, 333 Chambers.** Mr. Mitchell stated he was present on behalf of his organization, ACOPP, currently working out of the Word of Life Ministries at 333 Chambers. He said his organization helps children whose parents are in prison. He said that the organization was interested in purchasing the property at 9949 Diamond Drive for use as a community center. He asked what was needed to obtain the occupancy permit and license from the Village. Ms. Asikainen said that Mr. Mitchell would need to have the owner fill out the inspection forms for the property and provide the Village with a lease agreement or something authorizing ACOPP to conduct business on the property for the organization to obtain the occupancy permit. Attorney Graville said that the Village would then review the Zoning Code to determine if the use of the building is consistent with the Code.

**Lynda Foster, 10063 Northgate.** Ms. Foster relayed a series of questions regarding CD's to the Village Clerk. Ms. Asikainen responded that the questions had already been answered via a Request for Information under the Sunshine Law. Ms. Foster presented the Board with pictures of the Village. She said that the culvert near her house has not been cleaned. She said that there is a pothole at Valley and Habecking.

**MINUTES OF THE MONTHLY MEETINGS**

A motion was made by Trustee Craig Boehmer and seconded by Trustee Howard Pierce to dispense with the reading of the Monthly Board Meeting Minutes of July 22, 2010 and approve them as submitted. All Trustees voted in the affirmative, the motion carried.

A motion was made by Trustee Craig Boehmer and seconded by Trustee Howard Pierce to dispense with the reading of the Special Open Meeting Minutes of August 4, 2010 and approve them as submitted. All Trustees voted in the affirmative, the motion carried.

A motion was made by Trustee Craig Boehmer and seconded by Trustee Howard Pierce to dispense with the reading of the Closed Meeting Minutes of August 4, 2010 and approve them as submitted. All Trustees voted in the affirmative, the motion carried.

## **MONTHLY REPORTS**

**Finance Liaison's Report (Treasurer's Report):** A motion was made by Trustee Howard Pierce and seconded by Trustee Phyllis Paro to approve the Treasurer's Report as written. All Trustees voted in the affirmative, the motion carried. The Treasurer's Report reflected the following account balances: The ending balance for the General Account was \$7,312.85, the ending balance for the Bond Account was \$8,616.07, the ending balance for the Capital Improvement Account was \$351,147.37, the ending balance for the Sewer Lateral Account was \$91,283.79, and the ending balance for the Police Training Fund Account was \$9,151.06. The ending balance in the Grant Fund Account was \$0. The ending balances for the Certificates of Deposit with First Community were \$100,000.00 and \$89,464.60.

**Public Works Liaison's Report.** Trustee Howard Pierce reported that the Street Department picked up litter 12 times, removed garbage 2 times, maintained 40 Riverview-owned properties, maintained 32 private properties, cleaned City Hall weekly, emptied trash bins 20 times, sprayed for mosquitoes 1 time, removed tires from street 2 times, picked up branches 3 times, filled in wash out on Adrian 1 time, cut back brush 2 times, and repaired both mowers.

**Street Commissioner's Report.** Nothing to report.

**Police Liaison's Report.** Trustee Stocker reported that the Police Department made 9 adult arrests, 1 juvenile arrests, wrote 264 tickets, responded to 689 calls for service, and wrote 129 reports. There were 7,144 miles driven on police vehicles for the month.

**Zoning and Building Liaison's Report.** Trustee Phyllis Paro reported that the Building Commissioner inspected 23 houses and 14 apartments. He issued 21 codes of compliance, issued 15 codes of non-compliance. He issued 5 building permits, 15 warnings, and 8 summonses. He completed 2 roofing and framing and footing inspections, posted 2 stop work signs, and issued 1 conditional permit. Trustee Paro also reported that the Street Department did a good job keeping up with the grass considering the high temperatures and the rain over the summer.

**Deputy Building Inspector's Report.** Nothing to report.

**Health Commissioner's Report.** Trustee Paro reported that the Health Commissioner issued 11 warnings and 4 summonses.

**Chairman's Report.** Nothing to report.

**Clerk's Report.** Nothing to report.

**Attorney's Report.** Nothing to report.

## **UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**A. BILL 110: AN ORDINANCE AUTHORIZING THE CHAIRMAN OF THE BOARD OF TRUSTEES TO EXECUTE A CONTRACT ON BEHALF OF THE VILLAGE OF RIVERVIEW WITH WEIS DESIGN GROUP FOR ENGINEERING SERVICES FOR STORM SEWER IMPROVEMENT DESIGN AND CONSTRUCTION ADMINISTRATION FOR ST. CYR ROAD STORM SEWER IMPROVEMENTS**

A motion was made by Trustee Craig Boehmer and seconded by Trustee Phyllis Paro to read Bill 110 by title only for the first time. All Trustees voted in the affirmative, the motion carried.

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A motion was made by Trustee Craig Boehmer and seconded by Trustee Phyllis Paro to enact Bill 110 as Ordinance 10-07. By roll call vote:

Trustee Howard Pierce	Aye
Trustee Craig Boehmer	Aye
Trustee Phyllis Paro	Aye
Trustee Bruce Stocker	Aye
Chairman Steve Paro	Aye

All Trustees voted in the affirmative, the motion carried. Bill 110 becomes Ordinance 10-07 upon being duly signed by the Chairman and attested by the Village Clerk.

**B. Review bids received for City Hall retaining wall repair.**

Ms. Asikainen presented the Board with three bids received for the repair of the retaining wall on the side of City Hall. The three bids received were:

Landesign	\$4,925.00
Accurate Landscaping and Construction	\$4,150.00
Professional Outdoor Services	\$4,795.00

After reviewing and discussing the bids, a motion was made by Trustee Bruce Stocker and seconded by Trustee Phyllis Paro to accept the bid from Accurate Landscaping and Construction in the amount of \$4,150.00 for the repair of the retaining wall at City Hall pending the company agreeing to a material change to PVC pipe on the existing sump pump. All Trustees voted in the affirmative, the motion carried.

**C. Review final draft of Park Master Plan.**

Ms. Asikainen said that this was the final draft which included some description of the process and the inclusion of the phasing which had been discussed in prior meetings. She said that this master plan would be used when the Village applies to the Municipal Park Grant Commission for the construction grant later this fall. A motion was made by Trustee Bruce Stocker and seconded by Trustee Craig Boehmer to approve the final draft of the Park Master Plan. All Trustees voted in the affirmative, the motion carried.

**D. Appoint Village Clerk to oversee Municipal Park Grant Commission construction grant application.**

Ms. Asikainen said that the fall construction grant application was due by October 29, 2010. She said that the Board would need to agree to make application to the Commission for a construction grant for the first phase of the new park and appoint a liaison to fill out the grant application and be the Village's point of contact for the project. A motion was made by Trustee Phyllis Paro and seconded by Trustee Bruce Stocker to appoint Village Clerk, Megan Asikainen, to apply to the Municipal Park Grant Commission for the fall park construction grant. All Trustees voted in the affirmative, the motion carried.

**E. Discuss salt bid received from Morton Salt and the tons needed.**

Ms. Asikainen said that the Village had received a bid for salt from Morton Salt in the amount of \$57.77 a ton. She said that the bid form had the Village listed as needing 125 tons. She said that the bid form stated that if the salt was reserved, it must be purchased by December 31, 2010. She added that she did not know if the price would change if the amount of tons required changed. Trustee Pierce said that the Street Department was in need of 100 tons. Ms. Asikainen said that she could call Morton about changing the order and see if it changed the price and call other companies to receive additional bids. She said that the bid form was due back to Morton Salt by September 11, 2010. A motion was made by Trustee Bruce Stocker and seconded by Trustee Phyllis Paro to authorize the Chairman to sign an agreement to purchase salt from the lowest bidder for the 100 ton order. All Trustees voted in the affirmative, the motion carried.

**F. Discuss prohibiting bars or security grills on windows and doors of commercial properties in the Village.**

Trustee Stocker said that he had noticed a few of the businesses in the Village were installing bars or security grills on the exteriors of the properties. He said that he thinks that the installations are unsightly and that they make the

neighborhood look run down. He said that he does not have a problem with the bars or grills on the insides of the windows, but that some of the exterior installations really make the neighborhood look bad. Trustee Boehmer said that the business owners should be able to have some way of securing their property. Trustee Paro asked if it was the materials that were currently being used that were the problem, or the installations themselves. Trustee Stocker said that nicer materials would be more acceptable. Attorney Graville said that the Village is in the process of reviewing new Building Codes for adoption in November along with St. Louis County. He said that the Village would review what is in the new Code books to make sure that it is not already addressed, and if it is not, draft an Ordinance for the Trustees' review.

**G. RESOLUTION 2010-03: A RESOLUTION SUPPORTING GRANT'S FARM AS A NEW UNIT OF THE NATIONAL PARK SERVICE**

Ms. Asikainen said that the Village had received a letter from the St. Louis County Municipal League regarding the transfer of Grant's Farm to the National Park Service to be run and maintained by the NPS and operated as a national park. She said that the League is soliciting resolutions of support from municipalities in the St. Louis area to pass on to the National Parks Service. A motion was made by Trustee Phyllis Paro and seconded by Trustee Bruce Stocker to accept Resolution 2010-03.

**H. RESOLUTION 2010-04: A RESOLUTION SUPPORTING A PROPOSED CASINO/RECREATION/ENTERTAINMENT COMPLEX IN NORTH ST. LOUIS COUNTY**

Ms. Asikainen said that the Village had received a letter from State Representative William Lacy Clay regarding the proposed casino development in North County. She said that Representative Clay was trying to solicit resolutions of support for the casino development from municipalities in North St. Louis County to pass on to the Missouri Gaming Commission. Trustee Paro said that she had been hearing different information about the proposed development and was not sure that the Village was going to be in support of the development. Trustee Boehmer said that he had also heard different development plans. Ms. Asikainen said that she would contact Representative Clay's office and see if she could obtain more information on the development and have it for the next meeting. She said that the Resolution would be moved to Old Business on the next meeting's agenda.

**I. Set tax rate Public Hearing for Thursday, September 23, 2010 at 6:00 p.m.**

Ms. Asikainen asked if there were any objections to having the Public Hearing on to set the tax levy rates prior to the next monthly meeting, Thursday, September 23, 2010 at 6:00 p.m. There were no objections, the meeting will be held at that date and time.

**J. Discuss any inclusions to the fall newsletter.**

Ms. Asikainen asked if the Trustees had any material they would like to be included in the fall newsletter. Trustee Paro asked if the final park plan could be

included. Ms. Asikainen responded that she could include a multi-page description of the Master Plan, a discussion about the process, a description of the grant process, and a timeline for the project. Trustee Paro also asked if an item about bulk trash pickup from Waste Management could be included. Trustee Stocker suggested that property maintenance code issues also be included.

**K. Set date and time to open CD.**

Ms. Asikainen said that the Village was going to open a \$100,000 CD with Nations Bank. She suggested setting a time the following week to open the CD. All Trustees were in agreement.

**MISCELLANEOUS BUSINESS:**

**MOTION TO PAY BILLS:**

A motion was made by Trustee Bruce Stocker and seconded by Trustee Craig Boehmer to pay all bills. All Trustees voted in the affirmative, the motion carried.

**REPORT OF SALARY OR PERSONNEL CHANGES:**

Chairman Paro reported that the Board of Trustees voted in a Closed session held on Wednesday, August 4, 2010 to hire Patrolman Bobby Roberts at the rate of \$17.50 per hour.

**MOTION TO HAVE A CLOSED MEETING:**

A motion was made by Trustee Phyllis Paro and seconded by Trustee Craig Boehmer to hold a Closed meeting immediately following this regular meeting pursuant to Section 610.021 (3). By roll call vote:

Trustee Howard Pierce	Aye
Trustee Craig Boehmer	Aye
Trustee Phyllis Paro	Aye
Trustee Bruce Stocker	Aye
Chairman Steve Paro	Aye

All Trustees voted in the affirmative, the motion carried. A Closed meeting will be held immediately following this regular meeting.

**ADJOURNMENT:**

A motion was made by Trustee Howard Pierce and seconded by Trustee Craig Boehmer to adjourn the meeting. The meeting was adjourned at 8:10 p.m.

Copies of all legislation considered by the Board of Trustees at this meeting were available for inspection by the public prior to the time such legislation was considered by the Board of Trustees.

Respectfully Submitted,

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Steve Paro, Chairman

ATTEST:

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Megan Asikainen, Village Clerk