

**MONTHLY BOARD MEETING MINUTES HELD BY THE BOARD OF TRUSTEES OF
THE VILLAGE OF RIVERVIEW, ST. LOUIS COUNTY, MISSOURI, HELD ON
THURSDAY, FEBRUARY 25, 2010.**

BE IT REMEMBERED THAT the Board of Trustees of the Village of Riverview, St. Louis County, Missouri, met at City Hall, 9699 Lilac Drive at 7:00 p.m. on February 25, 2010.

At this time and place upon roll being called, there were found to be present the following named officers and members of the Board:

Trustee Howard Pierce	Present
Trustee Michael Ellington	Present
Trustee Phyllis Paro	Present
Trustee Bruce Stocker	Present
Chairman Steve Paro	Present

Village Clerk Megan Asikainen and Attorney Christopher B. Graville were also present.

CITIZENS' COMMENTS, SUGGESTIONS, AND PETITIONS:

Julie Stone, 269 Habecking. Ms. Stone stated she was the Vice Chair of the St. Louis County Libertarian Party and she was here to express opposition to the proposed Resolution 2010-01 in support of Proposition A. She said that the Libertarian Party is opposed to the way Metro has been run and the punitive actions that were taken against citizens the last time the tax was on the ballot and didn't pass. She said that Metro has not shown fiscal responsibility with the tax dollars they have and asked that the Board not pass a resolution of support for Proposition A.

Lynda Foster, 10063 Northgate. Ms. Foster said that she mentioned at the last meeting that she attended that the culvert at Northgate and Chambers needed to be cleaned out. She said that the Street Department cleaned it out then, but that it has not been cleaned since. Ms. Foster said that on January 4th she brought a Request for Information under the Sunshine Law to the Village Clerk and came back on January 8th to pick it up. She said she was told by Vicki Dietz on January 8th that the Village Clerk was on vacation and that the request was not available for her to pick up. She stated that she received her answer on the 11th. Ms. Foster also stated that she was told by the Village Clerk that the requests that she submits can be openly read because they are a public record. She said that she was going to report this to the Missouri Attorney General's office. Ms. Foster said that she asked for copies of receipts from the Christmas Party and was given receipts that contained tax when the Village is tax-exempt and that the receipts did not indicate that they were given to her by the Village of Riverview. Ms. Foster said that because the Village Clerk has divulged her Sunshine Requests she was approached in Dirt Cheap by an employee's family member. She said that she would suggest to the Village that no one ever harm her here or she will sue the Village for more than its worth.

MINUTES OF THE MONTHLY MEETINGS

A motion was made by Trustee Michael Ellington and seconded by Trustee Phyllis Paro to dispense with the reading of the Monthly Board Meeting Minutes of January 21, 2010

and approve them as submitted. All Trustees voted in the affirmative, the motion carried.

A motion was made by Trustee Howard Pierce and seconded by Trustee Phyllis Paro to dispense with the reading of the Closed Meeting Minutes of January 21, 2010 and approve them as submitted. All Trustees voted in the affirmative, the motion carried.

MONTHLY REPORTS

Finance Liaison's Report (Treasurer's Report): The Treasurer's Report reflected the following account balances: The ending balance for the General Account was \$92,353.57, the ending balance for the Bond Account was \$9,412.07, the ending balance for the Capital Improvement Account was \$236,253.32, the ending balance for the Sewer Lateral Account was \$92,586.55, and the ending balance for the Police Training Fund Account was \$8,190. The ending balances for the Certificates of Deposit with First Community were \$100,000.00, \$100,000.00, and \$87,070.17.

Public Works Liaison's Report. Trustee Howard Pierce reported that the Street Department picked up litter 4 times, removed garbage 2 times, removed snow 4 times, spread 32 loads of salt, cleaned City Hall once a week, repaired 3 tires, cleaned out the garage, purchased new tables for elections, dog clinic, and other uses, closed St. Cyr under the railroad bridge due to ice build-up, contacted animal control 2 times for stray dogs, had Bobcat serviced, replaced the battery in Truck 4, and had the furnace in the garage repaired.

Street Commissioner's Report. Nothing to report.

Police Liaison's Report. Trustee Stocker reported that no Police Department report was submitted this month, but that as far as he knew, things were going well.

Zoning and Building Liaison's Report. Trustee Phyllis Paro reported that the Building Commissioner inspected 13 houses and 11 apartments. He issued 19 codes of compliance, issued 5 codes of non-compliance. He issued 2 building permits, 22 warnings, and 16 summonses. He completed 1 framing and footing inspections, issued 4 stop work orders, and issued 2 conditional permits.

Deputy Building Inspector's Report. Nothing to report.

Health Commissioner's Report. Trustee Phyllis Paro reported that the health Commissioner issued no 1 warning and 1 summons. Trustee Paro read the following statements and asked that they be entered in the minutes:

Planning & Zoning Liaison's Report for February 25, 2010

It has been brought to my attention that ONE anonymous complaint has been made about me and my department. In my following report I will refer to this anonymous person only as the UNSUB (unidentified subject). The UNSUB accuses me of not doing my job as planning and zoning liaison. The UNSUB also accuses the building inspector of not issuing citations for properties in disrepair. I would like to review the guidelines for property maintenance issues for my department. When the building inspector observes a violation on a property he

issues a letter to the property owner stating the violations. If it is a minor repair he usually gives the property owner a couple of weeks to comply. If it is a major issue, the property owner is given 30 days to comply. If the property owner makes an attempt to repair the property or contacts the building inspector regarding the repairs, an extension may be granted at our discretion. If no attempt is made by the property owner, then a citation is issued and the property owner must appear in court. When the building inspector issues a citation it is scheduled for court appearance in two months. The property owner will go before the Village judge and the judicial system will then take over.

Getting property owners to clean up their property is not an instant thing. The least amount of time to get the owner to comply IF it goes to court is roughly three months. My department does the best we can but there are legal guidelines we have to follow.

I would also like to report that the UNSUB has never contacted me personally regarding any of the issues on my following report. All the accusations had already been addressed and the UNSUB would have known that if they had come to me directly. I believe the UNSUB is using smear tactics to make me look bad. Just to let everyone know, when a person calls city hall and leaves a number, the inspector and I return their call that day if our schedules permit. I am trying to work with residents on issues that arise. I know that times are hard now and we all NEED our homes as refuge from the bitterness and grief that is going on around us.

For further information, I am currently looking into resources now that will help the elderly with their home repairs. I am also trying to find outlets for other needs of the residents. I still have residents call me at my place of employment asking for help with their utilities, mortgages, etc. since they know I worked for the Christian Neighborhood Connection's office at St. Catherine's before that church closed. We need to open our hearts and start helping our neighbors instead of turning them in to city hall all the time. We need to be a part of the solution, not a part of the problem.

I think the Village of Riverview is still a nice neighborhood and I hope to live here until the day I die.

Respectfully,
Trustee Phyllis Paro

Report from Building Commissioner Fraley:

231 Coburg was destroyed by a fire. The owner had no insurance. The house was condemned and the owner was served with a notice to repair or remove the house, on May 22, 2009. A person representing the owner came in and stated they would rebuild the structure and a permit was issued to begin work. Work was started but stopped a few months later. A summons was issued to the owner. At court a young lady appeared for the owner stating that the owner had a stroke and could no longer speak or walk and showed paperwork showing that she was power of attorney. The case is presently in litigation.

261 Coburg. *This long-time resident has just suffered 2 deaths in the family, one being her father. She has already said she is getting one of her friends with a lift to repair her siding because of the height. But because of the weather she has been unable to do so. Considering what she has been through, she should be given plenty of time to repair these two pieces of siding.*

530 Leeton. *I have attempted several times to contact an owner of this property, with negative results. The house is on the vacant structure list.*

536 Leeton *is one of several houses owned by a long-time resident who can be found almost on any given day working on one of the homes.*

557 Leeton *is also a long-standing resident and again, on just about any nice day, you can find her working in her yard. As for her railing, anything under 24 inches does not require a rail and I'm not authorized to enter her property and measure her porch.*

9939 Valley. *I'm not sure what the problem is here, but I have a lot more serious problems to deal with than some leaves on a bridge.*

9940 Valley *is a known problem property both by myself and the Police Department. Several citations have been issued to both owner and occupant. It is currently in litigation.*

10040 Northgate, *the owner was given permission to board up this house because they replaced the windows at least twice. The last time I talked with her she was out of state battling lung cancer. But she did have someone come out and paint the boards to match the house.*

10041 Northgate and 9526 West *are both on the vacant structure list.*

As for the couch on Scranton, that is on private property. This is an area where dumping is an ongoing problem and Mr. Cassilly monitors his property regularly. He was closed for 2 to 3 weeks due to weather.

On the statement that I forgot how to issue citations, in 2009 I issued 369, which resulted in \$8,204.00 being collected.

Chairman's Report. Nothing to report.

Clerk's Report. Ms. Asikainen said that the 2010 US Census questionnaires were going to be mailed the first week of March. She said that there were 10 questions and that it should take less than 10 minutes to complete the survey. Ms. Asikainen said that as long as the questionnaires are mailed back, it will not be necessary for a Census counter to come to residents' doors. She said that more information would be posted on the Village website and at www.census.gov.

Attorney's Report. Attorney Graville said that the Village handles a large volume of Sunshine Requests from both residents and private companies. He said that the Village makes every effort to comply with each and every Sunshine Request. Attorney Graville also said that housing violations are a process. He said that with all of the residences in

the Village that have Code violations, the end goal is to have them in compliance. He said that the Board has directed that the Village work with residents to get the properties into compliance. He said that the Village can either spend Village money to fix the structures and put liens on the properties or try to work with the residents. He said that the Inspector and the Board take complaints about properties seriously and that if anyone had questions about specific properties they could contact the Village or come observe court proceedings.

UNFINISHED BUSINESS:

Trustee Ellington stated that he had some old business that he wished to address. He asked the Board members if any one of them had ever directed the Village Clerk not to allow him access to any records on the computer system regarding the finances. All Trustees responded that they had not. Trustee Ellington addressed the Village Clerk saying that he was notified of a meeting with the Financial Advisor and that he came down at the appointed time but that he had an issue with what transpired. He told the Board that he appeared at 8:00 a.m. to review the audit with the auditing company and that he sat in the back until 9:00 a.m. and nothing was said to him. He said that he had a problem with this and asked if the other Trustees understood why he had a problem with it. Ms. Asikainen asked Trustee Ellington if she could respond to him. He agreed. Ms. Asikainen said that the primary responsibility of the Financial Advisor when she comes out is to complete the monthly work for the Village. She further stated that the Financial Advisor was not done with the monthly work until 10:00 a.m. and that the Financial Advisor would have been happy to meet with Trustee Ellington after the work was completed. Ms. Asikainen said that the Financial Advisor stated to her that she would have introduced herself to Trustee Ellington but he was talking to someone else. Trustee Ellington responded that he was talking to an employee and said that the Financial Advisor could have introduced herself. He said that he knew that she was the Financial Advisor. He also said that his time is as valuable as hers and that he waited an hour. He continued that he had an issue with the time of the meeting; that he felt he should have been told to come later. Ms. Asikainen responded that Trustee Ellington had requested at the last monthly meeting to meet with the Financial Advisor and see what she did while she was there. She said that Trustee Ellington was welcome to come in at any time, but that the priority was getting the monthly work finished. Trustee Ellington responded that he did not come in because there had been comments made by Ms. Asikainen and validated by other Trustees that he was not going to name, and that he does not have the liberty to interact with Ms. Asikainen because of this issue. Ms. Asikainen stated that Trustee Ellington was right. Trustee Ellington asked if Ms. Asikainen was trying to be condescending. Ms. Asikainen said that she felt it was irresponsible to bring that issue up in a public meeting. Mr. Ellington said that this had to do with the finances and Ms. Asikainen giving him information having to do with the finances. Ms. Asikainen responded that no one has restricted Trustee Ellington's access to anything. Trustee Ellington stated to Ms. Asikainen that she had. Ms. Asikainen asked how. Trustee Ellington responded that it was Ms. Asikainen's attitude toward him because he asks questions. He also asked Ms. Asikainen if any other Board member who wanted to ask a question or receive any information ever had to sign a [RSMo. Section] 610 cover letter. Attorney Graville asked what Trustee Ellington meant by a [RSMo. Section] 610 cover

letter. Trustee Ellington responded that the letter was for privacy. Attorney Graville responded that the purpose of the letter was to acknowledge custody of the records because they were being removed from the building. Trustee Ellington said that he was entitled to the records. Attorney Graville agreed with Trustee Ellington and said that he does the same for all of his other municipalities when Councilmembers want to take records off-site. He said he feels that it is his duty to protect the Village from a Sunshine Law violation. Trustee Ellington asked if that had happened to any other Trustee but him. Attorney Graville said that it had nothing to do with Trustee Ellington and that no other Trustee had ever wanted to remove those types of records from City Hall. Attorney Graville asked Trustee Ellington if he was aware of any other situation where a Trustee was allowed to take closed records off-site without having to sign an acknowledgement. Trustee Ellington stated that he did not know because he does not go through the records. Attorney Graville said that Trustee Ellington was allowed to look at the records, but that he asked him to acknowledge understanding of the Sunshine Law to protect the Village. Attorney Graville said that Trustee Ellington did not have to fill out a request to see the records, but since he wanted the records copied and taken off-site he had to sign the acknowledgement. Trustee Ellington said that he put his request in writing and the Village Clerk responded that the Village Attorney said that the acknowledgement had to be signed. Ms. Asikainen stated that this was done because the records requested were closed records. Attorney Graville addressed Trustee Ellington saying that he had explained the necessity of the acknowledgement over the phone. Trustee Ellington stated that he signed the acknowledgement and understood that there was a valid reason for doing so. Attorney Graville stated that the acknowledgement was not directed at Trustee Ellington personally. He added that at a previous Board meeting he had suggested inviting the Financial Advisor to a thirty minute work session before the regular meeting to answer questions. Trustee Ellington said that this never came to fruition. Attorney Graville suggested, again, that the Village invite the Financial Advisor to attend a work session to answer questions. Trustee Ellington said that he does not want to drag the issue out for another month. He said that he does not have the liberty to come down to City Hall and communicate with the Village Clerk. Ms. Asikainen responded that this was because of how Trustee Ellington approaches and addresses her, as evidenced by the current discussion. Trustee Phyllis Paro stated that she was objecting to this being discussed in an open meeting because she felt that this was a personnel matter and should be dealt with in a closed meeting. Trustee Ellington said that this was not a personnel discussion- that it had to do with his interaction with an employee and finding out information. Trustee Paro said that it was discussing an employee. Trustee Ellington said that the employee is in charge of the information. Trustee Stocker said that he felt that if a Trustee needs to look at records they should view them at City Hall, that there is no reason to take them home. Attorney Graville responded that Trustee Ellington is entitled to take them home and that he signed and acknowledged understanding of the Sunshine Law. Trustee Stocker said that he felt that Trustee Ellington was trying to make it sound like he was unfairly singled out. Attorney Graville asked Trustee Ellington if he knew the time and place of the meeting and that he was present. Trustee Ellington responded that he did. Attorney Graville asked if the problem, then, was that the Financial Advisor did not introduce herself to Trustee Ellington. Trustee Ellington responded that he felt that the employee should have

introduced the Financial Advisor to him. Attorney Graville asked Trustee Ellington if he told the Village Clerk that she should have introduced him to the Financial Advisor. Trustee Ellington said that he did not say anything to the Village Clerk. Attorney Graville clarified that the real issue was that there was no introduction made by any party. Trustee Ellington said that the Village Clerk knew he was there and that she knew that the Financial Advisor was there. He said that he did not know who the Financial Advisor was. Ms. Asikainen said that Trustee Ellington previously said in this meeting that he knew who the Financial Advisor was. Trustee Ellington said that he had said he assumed that the woman was the Financial Advisor and that he can assume a lot of things. Attorney Graville addressed Trustee Ellington saying that Trustee Ellington knew there was a meeting, showed up for the meeting, and that there was a communication breakdown. He asked that the Village Clerk set up a meeting, before the Board meeting, with the Financial Advisor and Trustee Ellington. He said that the beginning of the discussion was about access to the computer financial records and asked Trustee Ellington if he was ever specifically told by the Village Clerk that he was not allowed to access the computer financial records. Trustee Ellington responded that the Village Clerk had not. Attorney Graville asked Trustee Ellington if his complaint was that the Village Clerk did not introduce him to someone who was at City Hall. Trustee Ellington responded that it was part of it. Attorney Graville asked Trustee Ellington if he could have introduced himself. Trustee Ellington stated that he supposed he could have but that he is not at liberty to engage the Village Clerk because of her position with him and the way she thinks of and perceives him. He stated that he had apologized to the Village Clerk, that she can't say that he hasn't, and that she has taken it the wrong way. Attorney Graville responded that there are obviously communication issues between Trustee Ellington and the Village Clerk. Trustee Ellington stated that he still does not have access to the finances of the Village. Attorney Graville addressed Trustee Ellington, stating that Trustee Ellington was informed of the meeting, was present for the meeting, and for whatever reason did not participate in the meeting. Trustee Ellington responded that he was at City Hall until 9:00 a.m. Attorney Graville asked if Trustee Ellington participated in the meeting. Trustee Ellington responded that he did not. Attorney Graville asked Ms. Asikainen if she could set up a meeting with the Financial Advisor, her boss, herself, and Trustee Ellington for some time next week. Ms. Asikainen stated that she would try to set something up but that she knew that the Financial Advisor is working on audits and may be difficult to schedule. Attorney Graville asked if it would be better to do it over the telephone. Ms. Asikainen responded in the affirmative. Attorney Graville addressed Trustee Ellington saying that Ms. Asikainen could set up the meeting time, notify Trustee Ellington via mail of the time, and that Trustee Ellington could come down to City Hall for the teleconference. Attorney Graville asked Trustee Ellington what documents he wanted to see on the computer, prior to the next meeting, so that he can be prepared or which past records he wished to see. Trustee Ellington said that he would email Attorney Graville a list of the records he wished to see. Trustee Paro said that she wished to add that she has done the books for a supermarket and for a business and that she understands that you need quiet so that you can concentrate on entering the figures correctly when working on the books. She said that if Trustee Ellington, Trustee Pierce, Chairman Paro, herself, or Trustee Stocker would like to go on the computer and look at the records, they should be supervised because it is easy to delete information by accident. Trustee

Ellington asked why he would delete anything. Trustee Paro responded that she was not accusing Trustee Ellington of wanting to delete anything, but that it is easy to delete things by accident. Attorney Graville recommended that Trustee Paro make a motion that any computer use by a Trustee should be monitored by someone else, and that if the Board passes it, it is their will. Trustee Paro asked Ms. Asikainen if such computer usage would affect any work schedule. Ms. Asikainen responded that it should not, but it would depend on the volume of information being looked at. Trustee Paro asked if Ms. Asikainen thought that such a request was fair. Ms. Asikainen responded in the affirmative. Chairman Paro stated that all Trustees are entitled to that information. Trustee Paro stated that it was nothing personal against Trustee Ellington and that she did not know Trustee Ellington's computer experience, but that she knew how newbies were on computers. Trustee Ellington stated that he can write emails. Attorney Graville suggested that Trustee Paro make the motion and have the Board vote on the computer usage. Chairman Paro said that he did not believe that anyone meant any disrespect to each other, but that there is a lot of pressure on people who deal with the Village finances and that they have a lot to be accountable for. He said that he was not sticking up for anyone in particular and that he did not have a lot of financial expertise. He said that the Village finances are not an easy task. He asked Trustee Paro for her motion. Trustee Paro asked if the motion was going to include all computer usage or just financial computer usage. Attorney Graville responded that he believed that she should word the motion that Trustees access to computers be supervised by another Trustee. Trustee Paro said that she did not necessarily mean that the accesses need to be monitored by another Trustee. Ms. Asikainen stated that she would prefer that Trustees monitor the usage, not the Village employees. A motion was made by Trustee Phyllis Paro and seconded by Trustee Michael Ellington that any computer activity requested by a Trustee be supervised by another Trustee. All Trustees voted in the affirmative, the motion carried.

NEW BUSINESS:

A. BILL 105: AN ORDINANCE AUTHORIZING THE CHAIRMAN OF THE BOARD OF TRUSTEES TO EXECUTE A SUPPLEMENTAL COOPERATION AGREEMENT WITH ST. LOUIS COUNTY FOR THE 2010 COMMUNITY DEVELOPMENT BLOCK GRANT.

A motion was made by Trustee Howard Pierce and seconded by Trustee Phyllis Paro to read Bill 105 by title only for the first time. All Trustees voted in the affirmative, the motion carried.

AN ORDINANCE AUTHORIZING THE CHAIRMAN OF THE BOARD OF TRUSTEES TO EXECUTE A SUPPLEMENTAL COOPERATION AGREEMENT WITH ST. LOUIS COUNTY FOR THE 2010 COMMUNITY DEVELOPMENT BLOCK GRANT

A motion was made by Trustee Bruce Stocker and seconded by Trustee Howard Pierce to read Bill 105 by title only for the second time. All Trustees voted in the affirmative, the motion carried.

AN ORDINANCE AUTHORIZING THE CHAIRMAN OF THE BOARD OF TRUSTEES TO EXECUTE A SUPPLEMENTAL COOPERATION AGREEMENT WITH ST. LOUIS COUNTY FOR THE 2010 COMMUNITY DEVELOPMENT BLOCK GRANT

A motion was made by Trustee Phyllis Paro and seconded by Trustee Howard Pierce to enact Bill 105 as Ordinance 10-02. By roll call vote:

Trustee Howard Pierce	Aye
Trustee Michael Ellington	Aye
Trustee Phyllis Paro	Aye
Trustee Bruce Stocker	Aye
Chairman Steve Paro	Aye

All Trustees voted in the affirmative, the motion carried. Bill 105 becomes Ordinance 10-02 upon being duly signed by the Chairman and attested by Village Clerk.

B. RESOLUTION 2010-01: A RESOLUTION OF SUPPORT FOR PROPOSITION A- A ONE HALF OF ONE PERCENT SALES TAX INCREASE FOR METRO SERVICES.

A motion was made by Trustee Michael Ellington and seconded by Trustee Phyllis Paro to approve Resolution 2010-01. Trustees Pierce, Ellington, Paro, and Chairman Paro voted in the affirmative, Trustee Stocker voted in the negative, the motion carried.

C. Approve wire transfer of capital expenses for the month of December.

A motion was made by Trustee Phyllis Paro and seconded by Trustee Howard Pierce to approve the wire transfer of capital expenses for the month of December.

D. Discuss meeting and court date schedule.

Ms. Asikainen said that, due to scheduling conflicts with the Prosecuting Attorney, she was requesting that Traffic Court nights be moved from the first Thursday of the month to the second. She said that there were also conflicts with herself and the Village Attorney for the Board meeting nights the months of April and May. She said that she was requesting that the April meeting be moved to April 29, 2010, the fifth Thursday of the month, and that the May meeting be moved to May 25, 2010, the fourth Tuesday of the month. Finally, she said that the November Board meeting needed to be scheduled; her suggestion was to hold it the Wednesday before Thanksgiving, November 24, 2010.

A motion was made by Trustee Bruce Stocker and seconded by Trustee Phyllis Paro to accept the proposed schedule changes. All Trustees voted in the affirmative, the motion carried. Ms. Asikainen said that a list of the dates would be placed on the website.

MISCELLANEOUS BUSINESS:

MOTION TO PAY BILLS:

A motion was made by Trustee Michael Ellington and seconded by Trustee Howard Pierce to pay all bills. All Trustees voted in the affirmative, the motion carried.

REPORT OF SALARY OR PERSONNEL CHANGES:

Chairman Steve Paro reported that, in a closed personnel meeting held on January 21, 2010, the Board of Trustees voted to promote Patrolman Jason Groves to Corporal and increase his wage to \$22.10.

MOTION TO HAVE A CLOSED MEETING:

ADJOURNMENT:

A motion was made by Trustee Howard Pierce and seconded by Trustee Phyllis Paro to adjourn the meeting. The meeting was adjourned at 7:45 p.m.

Copies of all legislation considered by the Board of Trustees at this meeting were available for inspection by the public prior to the time such legislation was considered by the Board of Trustees.

Respectfully Submitted,

Steve Paro, Chairman

ATTEST:

Megan Asikainen, Village Clerk