

**MONTHLY BOARD MEETING MINUTES HELD BY THE BOARD OF TRUSTEES OF  
THE VILLAGE OF RIVERVIEW, ST. LOUIS COUNTY, MISSOURI, HELD ON  
THURSDAY, MARCH 24, 2011.**

**BE IT REMEMBERED THAT** the Board of Trustees of the Village of Riverview, St. Louis County, Missouri, met at City Hall, 9699 Lilac Drive at 7:00 p.m. on March 24, 2011.

At this time and place upon roll being called, there were found to be present the following named officers and members of the Board:

Trustee Howard Pierce	Present
Trustee Craig W. Boehmer	Present
Trustee Phyllis Paro	Present
Trustee Bruce Stocker	Present
Chairman Steve Paro	Present

Village Clerk Megan Asikainen and Village Attorney Christopher Graville were present.

**PRESENTATION BY GILDA BALDWIN, AMEREN MISSOURI.** Ms. Baldwin introduced herself and thanked the Board for allowing her to take some time at the beginning of the meeting to explain a little bit about a street light audit that was done by Ameren. She said that at the last Public Service Commission hearing, Ameren was required to perform a street light audit to indicate what street lights cities were paying for. She said that she sent the audit to the Board via the Village Clerk. Ms. Asikainen replied that she did receive the file, but that it was a very large document and was technical in nature. She said that she did not print off copies of the whole file, but that the Village did have it on file for their review. Ms. Baldwin stated that the file does include a lot of technical information about the size of the light and the type of light. The previous records showed that the Village was being charged for 165 lights of various types and sizes. She said that the company sent their workers out into the field to update Ameren's records on all of the street lights in the Village and update the tag and pole numbers. She said that the audit caused three poles to be removed from the list as they were no longer in place, resulting in a credit to the Village. She said this credit would be given over a two-year period. Ms. Baldwin presented the Board with copies, stating that these were examples of what the old bills looked like and a copy of what the new bill would look like. She referenced the documents, saying that the credit for the three removed poles was \$1.80 per month and that it would appear for the next two years. Ms. Baldwin encouraged the Board to call or email her if they had any questions about the street lights. She also mentioned the compact fluorescent light bulb education campaigns that Ameren has ongoing. She said that the company even participates in bulb giveaways.

**CITIZENS' COMMENTS, SUGGESTIONS, AND PETITIONS:**

**Julie Stone, 269 Habecking.** Ms. Stone asked the Board to consider allowing a small number of hens in the Village due to the economy. She said that some other municipalities had been allowing hens so that families can use the eggs. She said she felt that this would promote the Village as a caring community and a reasonable place to live. Trustee Paro said that there are quite a few foxes and coyotes in the area so it may not be practical but that it would be considered.

**Sam Buzzetta, 444 Scenic.** Mr. Buzzetta said that during a recent storm a limb near his house broke and began hanging low over the street, eventually catching on a garbage truck. He said the Street Department came out quickly and removed the limb from the street and thanked them for their fast response.

**Ted Stocker, 469 Bluff.** Mr. Stocker asked the Board what could be done about the potholes under the railroad bridge on St. Cyr. Chairman Paro said that he also noticed that something needed to be done quickly. Trustee Boehmer said that he was just talking to the Street Department about it; they were planning on filling the potholes with asphalt as soon as the asphalt plants reopened. Trustee Pierce said that MSD is in the process of trying to get a stormwater drainage problem resolved so the Village was trying to wait before doing any costly repair. Trustee Boehmer said that the stormwater drains are higher than the road so the runoff just collects on the street. Chairman Paro asked when the asphalt plants were going to reopen. Trustee Pierce responded in a week or so.

### **MINUTES OF THE MONTHLY MEETINGS**

A motion was made by Trustee Craig Boehmer and seconded by Trustee Howard Pierce to dispense with the reading of the Monthly Board Meeting Minutes of February 24, 2011 and approve them as submitted. All Trustees voted in the affirmative, the motion carried.

A motion was made by Trustee Craig Boehmer and seconded by Trustee Phyllis Paro to dispense with the reading of the Closed Meeting Minutes of February 24, 2011 and approve them as submitted. All Trustees voted in the affirmative, the motion carried.

### **MONTHLY REPORTS**

**Finance Liaison's Report (Treasurer's Report):** A motion was made by Trustee Howard Pierce and seconded by Trustee Phyllis Paro to approve the Treasurer's Report as written. All Trustees voted in the affirmative, the motion carried. The Treasurer's Report reflected the following account balances: The ending balance for the General Account was \$3,053.09, the ending balance for the Bond Account was \$11,008.00, the ending balance for the Capital Improvement Account was \$313,802.64, the ending balance for the Sewer Lateral Account was \$92,910.15, and the ending balance for the Police Training Fund Account was \$8,778.00. The ending balance in the Grant Fund Account was \$0. The ending balance for the Certificate of Deposit with First Community was \$89,464.60. The ending balance for the Certificate of Deposit with Neighbor's Credit Union was \$100,000.00.

**Public Works Liaison's Report.** Trustee Howard Pierce reported that the Street Department picked up litter 10 times, removed garbage 3 times, removed snow 5 times, spread salt 14 times, cleaned City Hall once per week, and emptied trash bins 5 times.

**Street Commissioner's Report.** Nothing to report.

**Police Liaison's Report.** Trustee Stocker reported that the Police Department made 5 adult arrests, no juvenile arrests, wrote 267 citations, responded to 513 calls for service, wrote 110 reports, and drove 5,641 miles of patrol.

**Zoning and Building Liaison's Report.** Trustee Phyllis Paro reported that the Building Commissioner inspected 8 houses, 12 apartments, and 2 commercial properties. He issued 19 Codes of Compliance and 3 Codes of Non-Compliance. He issued 6 warnings and 3 summonses, completed 1 roofing/framing/footing inspection, posted 1 notice, and issued 2 stop work orders.

**Deputy Building Inspector's Report.** Nothing to report.

**Health Commissioner's Report.** Trustee Paro reported that the Health Commissioner sent 1 warning letter for debris and 1 summons for trash.

**Chairman's Report.** Nothing to report.

**Clerk's Report.** Ms. Asikainen said that she was currently working on the Village newsletter and needed to get some date confirmations from the Board. She said that the Dog Clinic will be held on Saturday, June 11, 2011 from 9 a.m. to noon. She asked the Board to decide on a date for Bulk Trash Drop-Off. It was generally agreed to set the date for June 4, 2011 from 9 a.m. to 3 p.m. Ms. Asikainen said that the Governor had again proclaimed the first week of May as Local Government Week. She said that last year the Board did an Open House and Litter Clean-Up to celebrate the week. Ms. Asikainen suggested hosting a park dedication or groundbreaking ceremony for the opening of the new park on Diamond Drive during the week and doing another litter clean-up. The Trustees were in agreement. It was agreed to hold the Litter Clean-Up Event on Saturday, April 30, 2011 from 9 a.m. to 11 a.m. and hold the park groundbreaking ceremony on Saturday, May 7, 2011.

**Attorney's Report.** Nothing to report.

**UNFINISHED BUSINESS:**

**A. Discuss conditional merchant license issued to Upgrade Rite Auto, 201 Chambers Road.**

Attorney Graville asked Mr. Noland to come forward regarding his merchant license. He asked Mr. Noland if he was able to obtain his dealer's license for auto sales. Mr. Noland said that the property had just passed the Highway Patrol's inspection and he was waiting on the paperwork. Attorney Graville suggested that the Board extend the conditional business license but allow the Village Clerk to issue the license upon providing her with the proof of the dealer's license so that Mr. Noland did not have to come back in front of the Board again. A motion was made by Trustee Craig Boehmer and seconded by Trustee Phyllis Paro to extend the conditional business license for Upgrade Rite Auto for one month and to allow the Village Clerk to issue the merchant's license upon Mr. Noland's presentation of a dealer's license. All Trustees voted in the affirmative, the motion carried.

**NEW BUSINESS:**

**A. BILL 130: AN ORDINANCE OF THE VILLAGE OF RIVERVIEW, MISSOURI, AUTHORIZING THE CHAIRMAN OF THE BOARD OF TRUSTEES TO**

**EXECUTE AN AGREEMENT WITH THE MUNICIPAL PARK GRANT COMMISSION FOR PARK GRANT FUNDS**

A motion was made by Trustee Craig Boehmer and seconded by Trustee Phyllis Paro to read Bill 130 by title only for the first time. All Trustees voted in the affirmative, the motion carried.

AN ORDINANCE OF THE VILLAGE OF RIVERVIEW, MISSOURI, AUTHORIZING THE CHAIRMAN OF THE BOARD OF TRUSTEES TO EXECUTE AN AGREEMENT WITH THE MUNICIPAL PARK GRANT COMMISSION FOR PARK GRANT FUNDS

A motion was made by Trustee Craig Boehmer and seconded by Trustee Phyllis Paro to read Bill 130 for title only for the second time. All Trustees voted in the affirmative, the motion carried.

AN ORDINANCE OF THE VILLAGE OF RIVERVIEW, MISSOURI, AUTHORIZING THE CHAIRMAN OF THE BOARD OF TRUSTEES TO EXECUTE AN AGREEMENT WITH THE MUNICIPAL PARK GRANT COMMISSION FOR PARK GRANT FUNDS

A motion was made by Trustee Craig Boehmer and seconded by Trustee Bruce Stocker to enact Bill 130 as Ordinance 11-06. By roll call vote:

Trustee Howard Pierce	Aye
Trustee Craig Boehmer	Aye
Trustee Phyllis Paro	Aye
Trustee Bruce Stocker	Aye
Chairman Steve Paro	Aye

All Trustees voted in the affirmative, the motion carried. Bill 130 becomes Ordinance 11-06 upon being duly signed by the Chairman and attested by the Village Clerk.

**B. BILL 131: AN ORDINANCE OF THE VILLAGE OF RIVERVIEW, MISSOURI, AUTHORIZING THE CHAIRMAN OF THE BOARD OF TRUSTEES TO EXECUTE A SUPPLEMENTAL COOPERATION AGREEMENT WITH THE ST. LOUIS COUNTY DEPARTMENT OF PLANNING, OFFICE OF COMMUNITY DEVELOPMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

A motion was made by Trustee Craig Boehmer and seconded by Trustee Phyllis Paro to read Bill 131 by title only for the first time. All Trustees voted in the affirmative, the motion carried.

AN ORDINANCE OF THE VILLAGE OF RIVERVIEW, MISSOURI, AUTHORIZING THE CHAIRMAN OF THE BOARD OF TRUSTEES TO EXECUTE A SUPPLEMENTAL COOPERATION AGREEMENT WITH THE ST. LOUIS COUNTY DEPARTMENT OF PLANNING, OFFICE OF COMMUNITY DEVELOPMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

A motion was made by Trustee Craig Boehmer and seconded by Trustee Phyllis Paro to read Bill 131 by title only for the first time. All Trustees voted in the affirmative, the motion carried.

AN ORDINANCE OF THE VILLAGE OF RIVERVIEW, MISSOURI, AUTHORIZING THE CHAIRMAN OF THE BOARD OF TRUSTEES TO EXECUTE A SUPPLEMENTAL COOPERATION AGREEMENT WITH THE ST. LOUIS COUNTY DEPARTMENT OF PLANNING, OFFICE OF COMMUNITY DEVELOPMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

A motion was made by Trustee Craig Boehmer and seconded by Trustee Phyllis Paro to enact Bill 131 as Ordinance 11-07. By roll call vote:

Trustee Howard Pierce	Aye
Trustee Craig Boehmer	Aye
Trustee Phyllis Paro	Aye
Trustee Bruce Stocker	Aye
Chairman Steve Paro	Aye

All Trustees voted in the affirmative, the motion carried. Bill 131 becomes Ordinance 11-07 upon being duly signed by the Chairman and attested by the Village Clerk.

**C. Discuss name for Village park on Diamond Drive. Update on park progress.**

Ms. Asikainen said that she had recently met with SWT Design and the construction documents were in progress. She said the schedule has construction beginning in the early fall and ending in November. She said that the Village had placed a poll on the website asking residents to vote on potential names for the park. Ms. Asikainen said the votes went to Riverview Gardens Elementary School Park. She said that the majority of the residents that she had spoken with were nostalgic about the grade school that used to sit on the site and wanted to honor the school. The name was discussed. The Board agreed that the Village park should have a name separate from the Riverview Gardens School District so calling it Riverview Gardens Elementary School Park may be confusing to some of the residents. Different names were discussed for the park. A motion was made by Trustee Bruce Stocker and seconded by Trustee Craig Boehmer to name the new park Old Elementary Park. By roll call vote:

Trustee Howard Pierce	Aye
Trustee Craig Boehmer	Aye
Trustee Phyllis Paro	Aye
Trustee Bruce Stocker	Aye
Chairman Steve Paro	Aye

All Trustees voted in the affirmative, the motion carried.

**D. Discuss purchase of 4 properties from the St. Louis County Trustee Office; 138 Coburg Drive, 591 Scranton Avenue, 9647 Diamond Drive, and 9665 Diamond Drive.**

Ms. Asikainen said that the Village had received notification that the properties at 138 Coburg Drive, 591 Scranton Avenue, 9647 Diamond Drive, and 9665 Diamond Drive were all recently taken over by St. Louis County Trustee's Office. She said that the Village has the opportunity to purchase these properties for the cost of recording the deed. She said that the property at 138 Coburg Drive is adjacent to another Village-owned property, 146 Coburg Drive, and would be a good lot to have, except that there is a large dead tree on the property. She said 591 Scranton Avenue was a demolition house, that the lot is large and on the corner of Scranton and West. She said that the Great Rivers Greenway bike trail may come down Scranton and that it would be a good place for the Village to put a small pocket park along the trail. She said that 9647 Diamond Drive was also a demolition house. She said the lot is fairly small and is on the corner of Diamond Drive and Adrian Drive. Finally, Ms. Asikainen said that the property at 9665 Diamond Drive actually still had a house on the property in a state of disrepair. The Board discussed the properties. Attorney Graville suggested getting bids to take down the tree on the Coburg lot and the house on the Diamond lot so that the Board could make a decision on those at the next meeting. A motion was made by Trustee Phyllis Paro and seconded by Trustee Bruce Stocker to purchase 591 Scranton Avenue and 9647 Diamond Drive from the St. Louis County Trustee Office for the cost of recording the deed. Ms. Asikainen said that she would prepare the Ordinances for the next meeting. She said that the Street Department would pursue getting bids for the removal of the dead tree on the Coburg property and the house on the Diamond property and advise the Board of the cost next month so that they could make a decision about the purchase of those properties.

**E. Discuss liquor license application for North County Grocery and Liquor, 9948 Diamond Drive (change of ownership).**

Attorney Graville said that the Board continued the matter to the next month at a Public Hearing held before this regular meeting.

**F. Approve 2011 estimated tax rate based on preliminary assessment roll.**

Ms. Asikainen explained that this was the estimated tax rate required by Senate Bill 711, she read the following rates; for residential property .326 per \$100 of assessed valuation, for commercial property .421 per \$100 of assessed valuation, and for personal property, .312 per \$100 of assessed valuation. She said that the figures were based on the St. Louis County Assessor's preliminary assessment roll and calculated using a spreadsheet provided by the State Auditor's Office. Attorney Graville said that the rate was preliminary and non-binding. A motion was made by Trustee Craig Boehmer and seconded by Trustee Bruce Stocker to approve the 2011 estimated tax rate as prepared by the Village Clerk. All Trustees voted in the affirmative, the motion carried.

**MISCELLANEOUS BUSINESS:**

**MOTION TO PAY BILLS:**

A motion was made by Trustee Craig Boehmer and seconded by Trustee Bruce Stocker to pay all bills. All Trustees voted in the affirmative, the motion carried.

**REPORT OF SALARY OR PERSONNEL CHANGES:**

**MOTION TO HAVE A CLOSED MEETING:**

**ADJOURNMENT:**

A motion was made by Trustee Howard Pierce and seconded by Craig Boehmer to adjourn the meeting. The meeting was adjourned at 8:00 p.m.

Copies of all legislation considered by the Board of Trustees at this meeting were available for inspection by the public prior to the time such legislation was considered by the Board of Trustees.

Respectfully Submitted,

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Steve Paro, Chairman

ATTEST:

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Megan Asikainen, Village Clerk