

VILLAGE OF RIVERVIEW APPLICATION FOR RESIDENTIAL PROPERTY INSPECTION

PROPERTY ADDRESS _____

FOR OFFICE USE ONLY:

NON-COMPLIANCE ISSUED: _____

PROPERTY OWNER'S NAME _____

IF OWNED BY AN LLC, PLEASE LIST BOTH THE COMPANY NAME AND THE NAME OF THE PERSON AT THE LLC WHO IS RESPONSIBLE FOR THE PROPERTY- MUST PROVIDE COPY OF OPERATING AGREEMENT FOR THE LLC

COMPLIANCE ISSUED: _____

PROPERTY OWNER'S PHONE NUMBER(S) _____

PROPERTY OWNER'S MAILING ADDRESS (NO P.O. BOXES) _____

PROPERTY IS FOR SALE FOR RENT VACANT YES NO LOCK BOX

IS THE PROPERTY BEING MANAGED BY AN AGENT/FIRM? YES NO

AGENT/FIRM NAME _____

AGENT/FIRM PHONE NUMBER(S) _____

AGENT/FIRM MAILING ADDRESS (NO P.O. BOXES) _____

PLEASE DESCRIBE THE EXTENT OF MANAGING AGENT'S AUTHORITY TO RENT, MANAGE, AND MAKE EXPENDITURES FOR THIS PROPERTY.

- Inspections are made by appointment only with at least 24 hours advance notice.
- Utilities must be on at the time of inspection.
- Codes of Compliance are valid for 6 months.
- Notices of non-compliance expire upon termination of time given for repairs
- Upon issuance of a Certificate of Compliance, new occupants must obtain an occupancy permit. If rental property, tenants will be required to provide the Village a copy of lease at the time the occupancy permit application is made.

PM-112.8: MISREPRESENTATION PROHIBITED. It shall be unlawful for any person, firm, or corporation to advertise that a Certificate of Compliance has been issued for any premises for which such a Certificate has not been issued by the Code official; or to advertise that a property may be occupied by a number of persons in excess of that permitted by the most recent Certificate of Compliance issued for that property or to knowingly make false statements in an application for an occupancy permit or any amendment.

INSPECTION FEES:

INSPECTION AND (1) RE-INSPECTION.....\$50
 EACH SUBSEQUENT RE-INSPECTION.....\$25
 ADDITIONAL FEE IF PROPERTY IS OCCUPIED PRIOR TO INSPECTION.....\$50

SIGNATURE OF OWNER _____

DATE _____

FOR OFFICE USE ONLY:

FEE PAID _____	DATE _____	RECEIPT NO. _____	ENFORCEMENT OFFICIAL _____
ADDITIONAL FEE(S):	AMOUNT OF FEE	DATE APPLIED	AMOUNT OF FEE
DATE ADD'L FEE(S) PAID _____		RECEIPT NO. _____	INITIALS _____